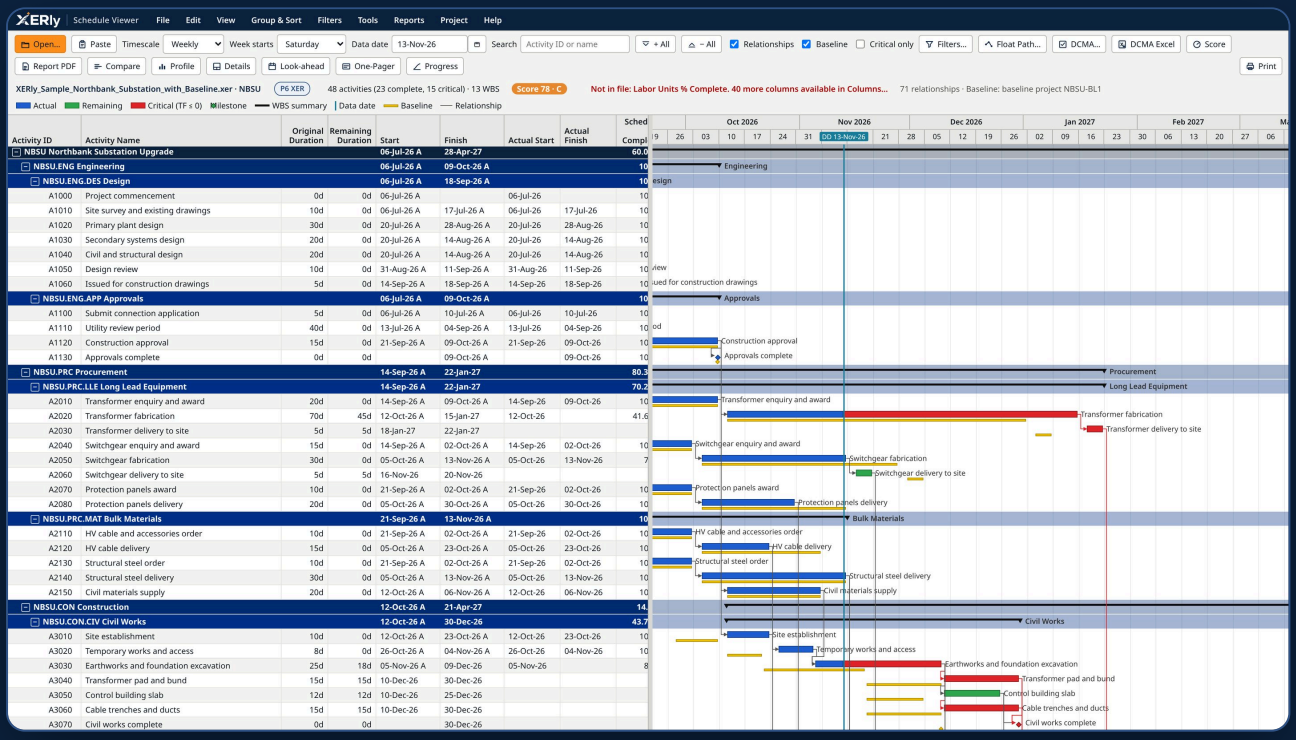
XERly

XERLY SCHEDULE VIEWER · USER GUIDE · VERSION 1.5.25

Getting started with XERly

A step-by-step guide for planners and project managers. Open Primavera P6 XER files in your browser, read progress and slippage, and print weekly reports.



XERly. See the schedule, own the project.

Free 14-day trial at **xerly.com.au**

JVPCM Pty Ltd · ABN 37 670 854 930 · Screens show the Northbank sample schedule only.

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The XERly Schedule Viewer opens Primavera P6 XER files, Microsoft Project XML files and Excel copies of P6 layouts. It is an independent, read-only viewer. Oracle and Primavera are registered trademarks of Oracle and/or its affiliates. XERly is not affiliated with, endorsed by or sponsored by Oracle.

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Welcome to XERly

The **XERly Schedule Viewer** opens Primavera P6 XER files in your web browser. You see the Gantt chart, the WBS, the logic, progress and baseline slippage, and you can run planner checks and print weekly reports. You don't install anything and you don't need a P6 licence.

What XERly does

- **Opens schedules:** P6 **.xer** exports, Microsoft Project **.xml** files, and Excel or CSV copies of a P6 layout.
- **Shows the schedule the way planners expect:** WBS bands, activity table, Gantt bars, the data date, relationship lines, baseline bars and the critical path.
- **Checks and reports:** DCMA 14-point assessment, a Schedule Quality Score, Look-ahead, the Weekly One-Pager, the Progress One-Pager (S-curves), resource profiles, comparison with an earlier update, and Schedule Risk Analysis.
- **Prints:** Page Setup, Print Preview and Print. Use Save as PDF in the print window to make a PDF.

Your data stays on your computer

XERly is one HTML file that runs in Chrome, Edge or Firefox. It reads your schedule on your own PC. Nothing is uploaded, there is no account and no cloud login. Once the file is open, it works without internet.

XERly is a viewer

XERly does not reschedule. The bars and dates are the ones in your file. Driving logic, Float Path, Longest Path, critical marking and the profiles are worked out by XERly and can differ slightly from P6 on complex calendars or constraints. Check important numbers in P6 before you use them for contractual reporting.

About this guide

Every screenshot in this guide was taken from XERly v1.5.25 using the **Northbank Substation Upgrade** sample schedule (project NBSU, data date Fri 13-Nov-26, baseline NBSU-BL1). The same sample is built into XERly, so you can follow along before you open your own file.

> **Tip** The orange numbers on each screenshot match the numbered notes under it.

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Before you start

What you need

- A Windows PC (or a Mac) with **Google Chrome** or **Microsoft Edge**. Firefox also works.
- The XERly Schedule Viewer file, saved somewhere easy to find such as your Desktop or Documents. The trial download is `XERly_Schedule_Viewer_v1.5.25_Trial.html`. The licensed customer file is `XERly_Schedule_Viewer_v1.5.25.html`.
- A schedule to open: a P6 **.xer** export is best. A Microsoft Project **.xml**, or an Excel/CSV copy of a P6 layout, also works.
- To try XERly on your own schedules, download the 14-day trial from **xerly.com.au** (no key needed). A paid licence key unlocks the customer file, or continues a trial after it ends.

Export an XER from P6

The planner who runs P6 usually does this step.

1. In P6, open the project.
2. Choose **File > Export**, then pick **Primavera PM - (XER)** and **Project**.
3. Tick the project to export, choose a file name and folder, and click **Finish**.
4. Send the .xer file to anyone who needs to see the schedule.

> **Tip** If you want baseline bars and slippage, include the baseline project in the export. XERly uses the baseline project in the XER when there is one, otherwise the planned (target) dates. The info bar tells you which one it used.

Other file types

- **Microsoft Project:** in Project choose **File > Save As**, set **Save as type** to **XML Format (*.xml)**, then open the .xml in XERly. A native .mpp file is recognised, and XERly shows you how to save it as XML.
- **Excel or CSV:** in P6, apply a layout grouped by WBS, expand all, click in the activity table and press **Ctrl+A**, **Ctrl+C**. Paste into cell A1 of a blank Excel sheet and save as .xlsx. Or paste the rows straight into XERly with **File > Paste from P6...**

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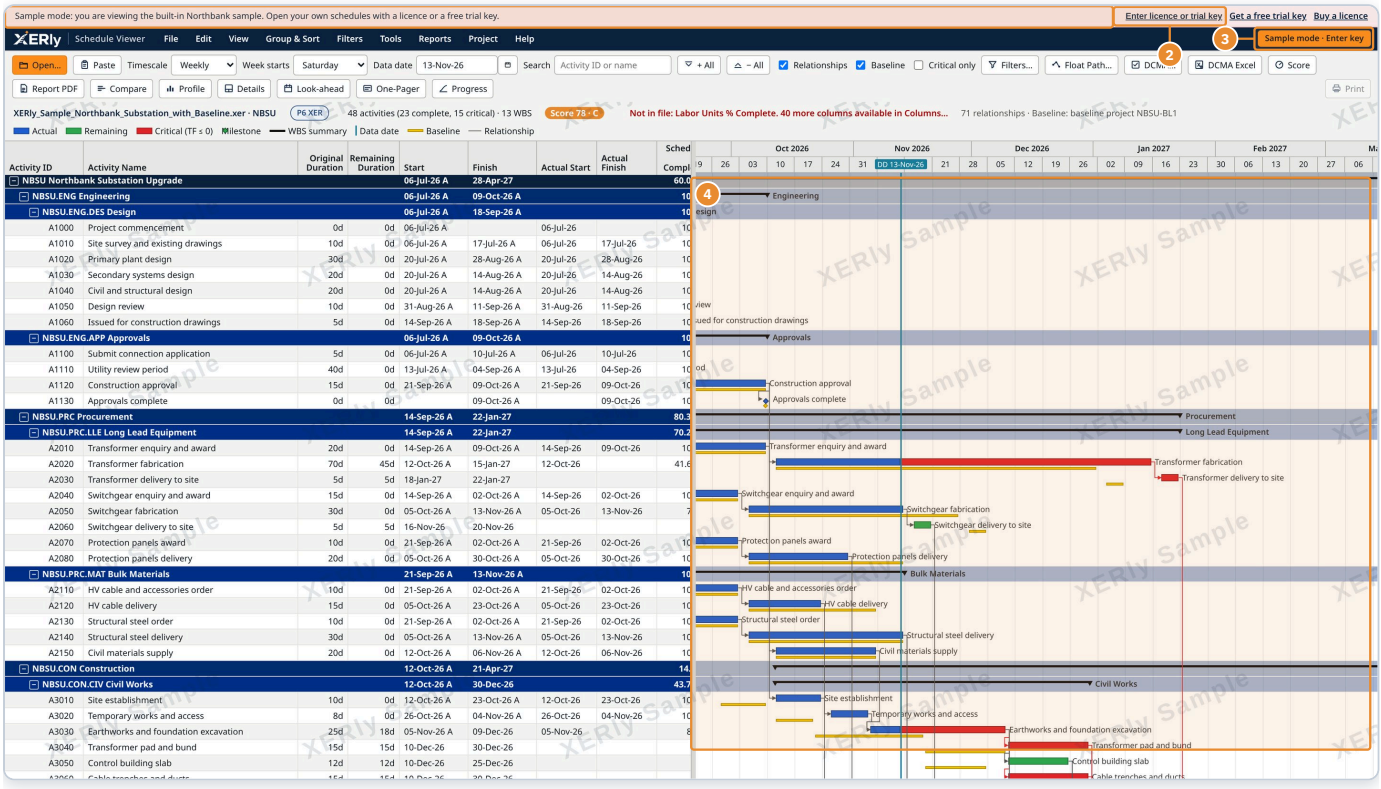
Step 1: Open XERly and explore the sample

Double-click the XERly HTML file. It opens in your default browser. If it opens in another program, right-click it, choose **Open with**, and pick Chrome or Edge.

If you open the customer file (`XERly_Schedule_Viewer_v1.5.25.html`) without a key, it starts in **Sample mode**. The Northbank sample schedule loads, and you can try every tool on it. Your own files open after you start the free trial or enter a licence key.



XERly in Sample mode, with the Northbank sample loaded.

1. The Sample mode bar tells you that you are viewing the built-in sample.
2. **Enter licence or trial key** opens the Licence Activation window (see Step 3).
3. The licence status. In Sample mode it reads **Sample mode · Enter key**.
4. The faint **XERly Sample** watermark shows on the sample. It is not shown on licensed copies.

> **Tip** In Sample mode you can try every tool, but you cannot open other files or print.

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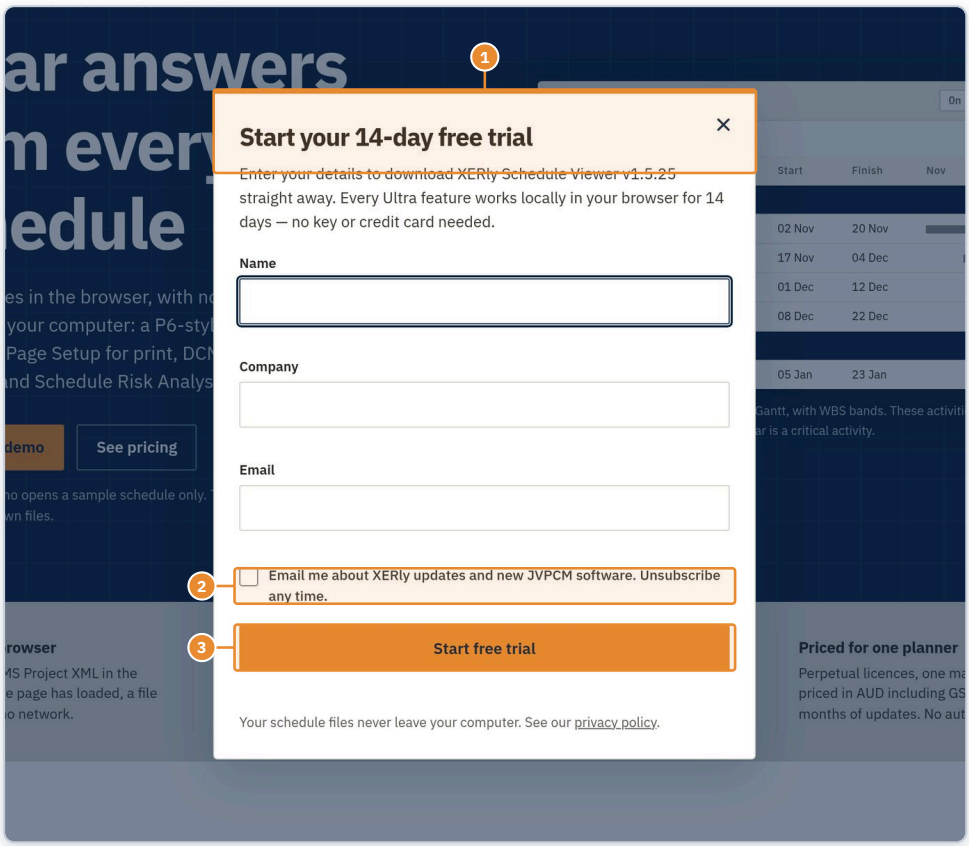
Step 2: Start your 14-day free trial

The free trial unlocks every Ultra feature for 14 days. You don't need a credit card, a Machine Code or a key. On **xerly.com.au**, click **Start free trial**.



The Start your 14-day free trial window on xerly.com.au.

1. The trial window. Enter your name, company and email.
2. An optional, unticked box lets you agree to emails about XERly updates and new JVPCM software. You can unsubscribe any time.
3. Click **Start free trial**. The file `XERly_Schedule_Viewer_v1.5.25_Trial.html` downloads straight away.

1. Save the trial file to your PC, then open it in Chrome or Edge.
2. Your 14-day trial starts automatically the first time you open the file. The top bar shows **Free Trial (14d left)**.
3. Use **Open...** to open your own XER, Microsoft Project XML or Excel file. Nothing is uploaded.

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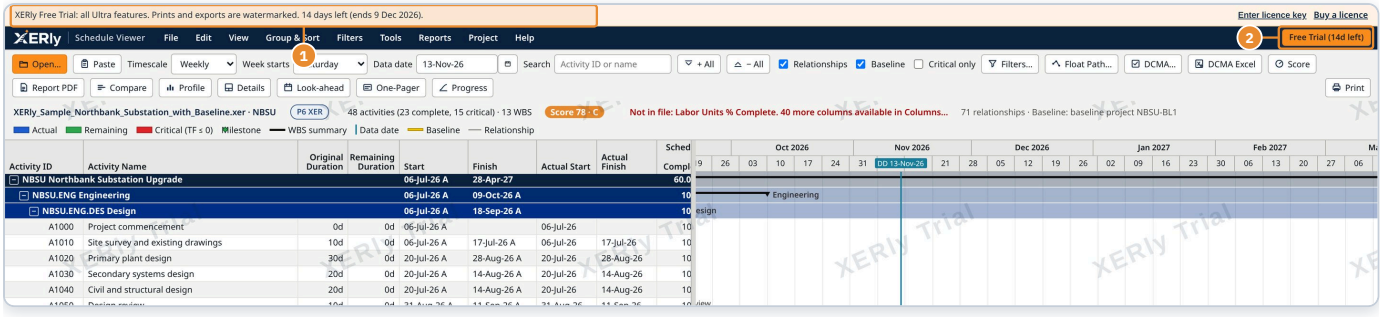

The trial file, with the Northbank sample open. No key was entered.

1. The trial bar: every Ultra feature is on, and prints and exports are watermarked. This copy shows 14 days left, ending 9 Dec 2026.
2. The status reads **Free Trial (14d left)**.

> **Note** When the 14 days end, the trial file goes back to Sample mode: only the built-in Northbank sample can be opened, and printing is turned off. Paste a paid licence key (Step 3) to keep using your own schedules.

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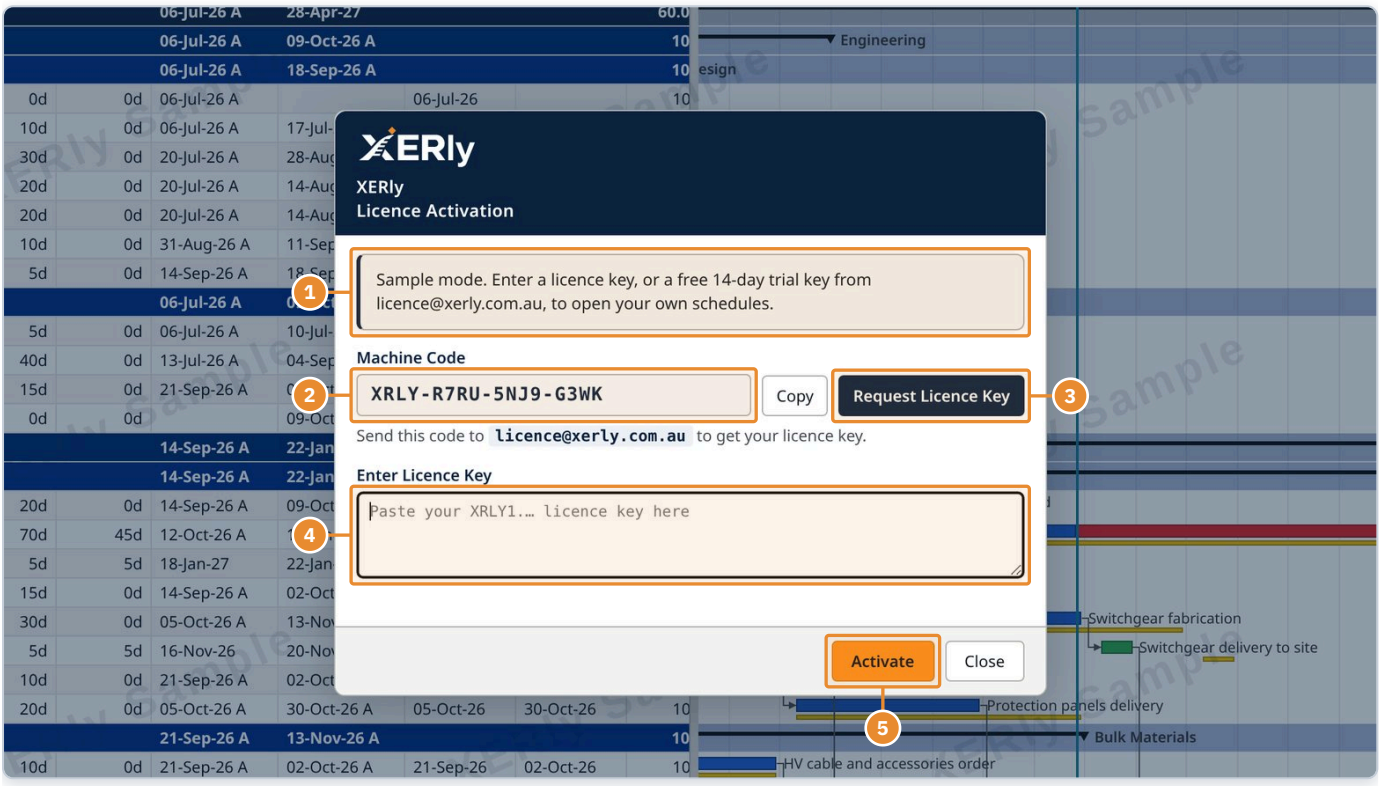
Step 3: Buy and activate a licence

To buy a licence, or to keep going after a trial ends, you need a key tied to this computer and browser. A licence is a one-time payment for one computer, with 12 months of updates. There are three editions: **Premium** to view and print schedules, **Super** for the planner toolkit, and **Ultra** for risk analysis and cost/EVM. See **xerly.com.au** for current pricing.

On the trial file or the customer file, click **Enter licence or trial key** (or the status at the top right) to paste your key. The Licence Activation window on the customer file still mentions a trial key from licence@xerly.com.au; the usual way to start a trial is the instant download in Step 2.



The Licence Activation window on the customer file.

1. Your current status: Sample, Trial or Licensed.
2. Your **Machine Code**. You need it when you buy a licence.
3. **Request Licence Key** opens an email to licence@xerly.com.au with your Machine Code filled in.
4. Paste the licence key you were sent (it starts with XRLY1). Don't paste your Machine Code here.
5. Click **Activate**. The key is checked offline and saved on this computer.

1. Open XERly on the computer you want to license. Click **Enter licence or trial key** (or the licence status at the top right).
2. Click **Copy** next to your Machine Code, or click **Request Licence Key**. This opens an email to **licence@xerly.com.au** with your Machine Code filled in.
3. Say which edition you want and send the email.
4. When your licence key arrives, paste it into **Enter Licence Key** and click **Activate**.
5. Your name appears in the top bar and in print footers. Open the licence window any time to check your details or enter a renewal key.

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Important The Machine Code is tied to this computer *and* this browser. If you clear your browser's site data, or open XERly in a different browser or on another PC, the Machine Code changes and you need a new key. Pick one browser and stick with it.

What each edition includes

Feature	Trial	Premium	Super	Ultra
Open XER, MS Project XML, Excel/CSV	✓	✓	✓	✓
Gantt, WBS, activity details, predecessors and successors	✓	✓	✓	✓
Filters, Group by and saved views	✓	✓	✓	✓
Print and PDF	watermarked	✓	✓	✓
Progress One-Pager (S-curves)	✓	✓	✓	✓
DCMA 14 and the Schedule Quality Score	✓	–	✓	✓
Out-of-sequence progress and negative float drivers	✓	–	✓	✓
Look-ahead and the Weekly One-Pager	✓	–	✓	✓
Compare with previous update, Resource Usage Profile	✓	–	✓	✓
Excel exports and the Report PDF pack	watermarked	–	✓	✓
Schedule Risk Analysis (Monte Carlo)	✓	–	–	✓
Cost and EVM (CPI, SPI, EAC), second baseline	✓	–	–	✓
Time-phased hours grid, XER export from MS Project	✓	–	–	✓

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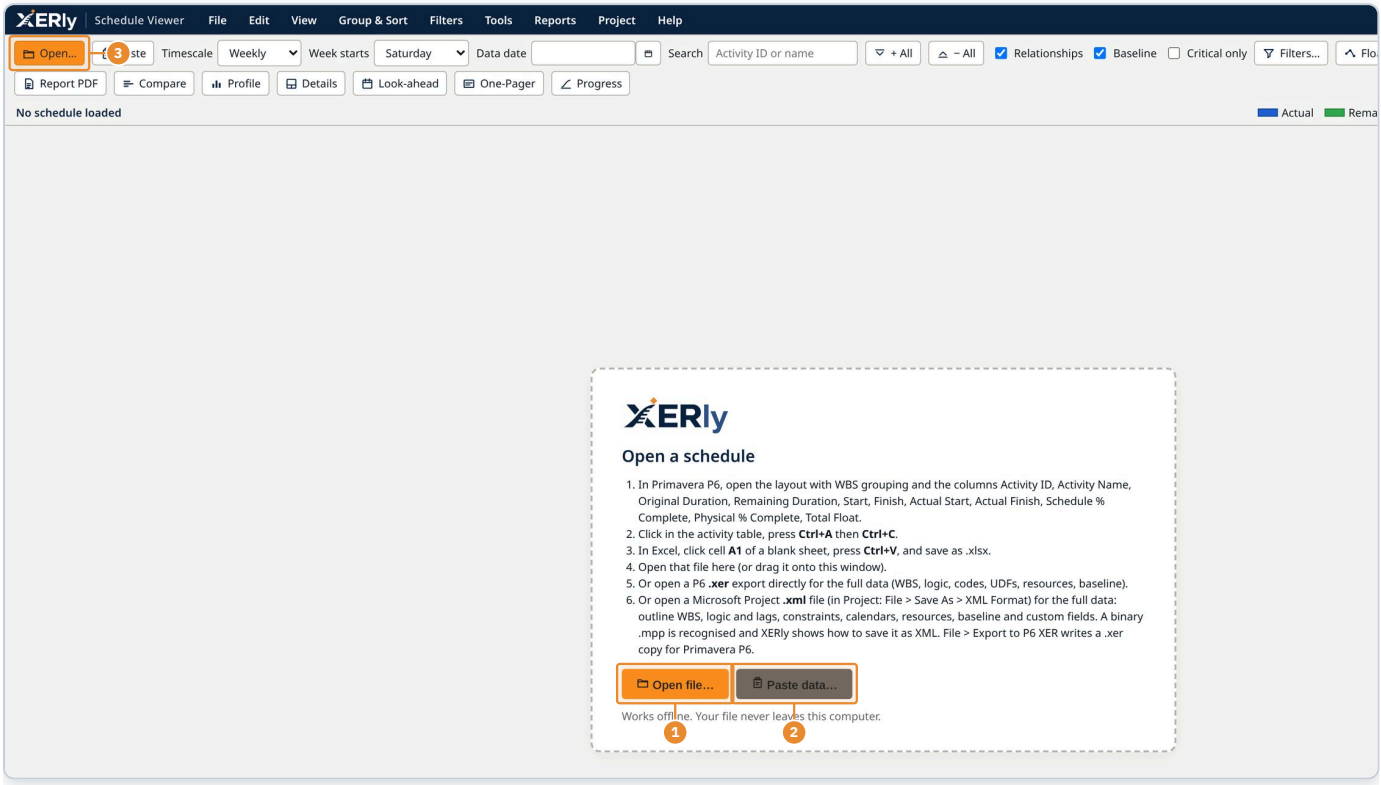
Step 4: Open your schedule

When you have a trial or licence key and no schedule is open, XERly shows the **Open a schedule** panel.



The Open a schedule panel.

1. **Open file...** picks an .xer, .xml, .xlsx or .csv file. You can also drag the file onto the window.
2. **Paste data...** takes rows copied straight from P6 or Excel.
3. The **Open...** button (or **File > Open file...**, **Ctrl+O**) does the same at any time.

1. Click **Open...** on the toolbar, or press **Ctrl+O**.
2. Pick your .xer file and click **Open**. Or drag the file from File Explorer onto the XERly window.
3. If the XER holds several projects, pick one from the list. You can change it later with **Project > Switch XER project...**
4. The schedule opens with every WBS band expanded. The data date comes from the file.

> **Tip** XERly reads the file on your PC and never changes it. To see a newer update, export a fresh XER and open it again.

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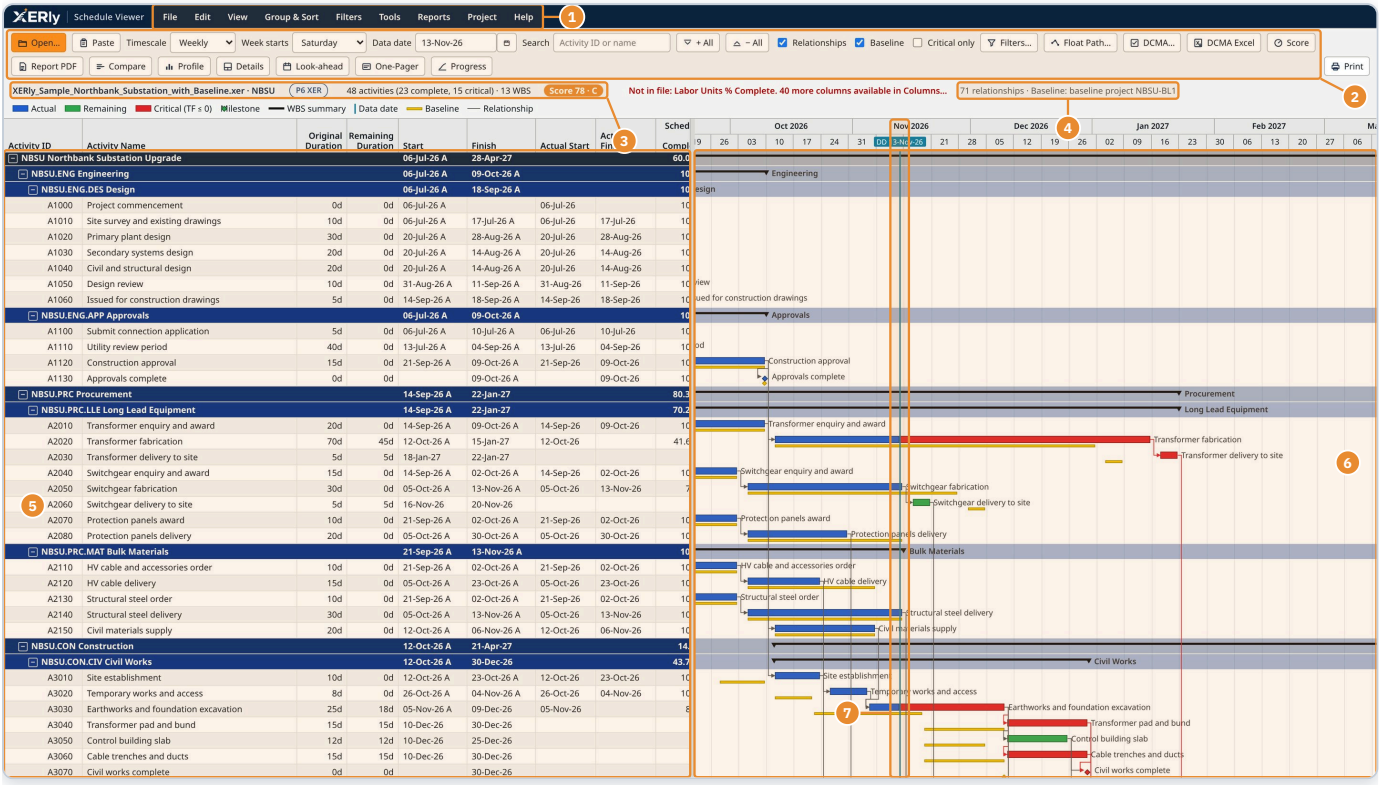
Step 5: Find your way around the screen

This is the main screen with the Northbank sample open.



The main XERly screen.

1. **Menu bar:** File, Edit, View, Group & Sort, Filters, Tools, Reports, Project and Help.
2. **Toolbar:** Open, Paste, Timescale, Week starts, Data date, Search, expand/collapse, Relationships, Baseline, Critical only, and one-click buttons for the main tools and reports.
3. **Info bar:** the file name and project, the source badge (P6 XER), activity counts, and the Schedule Quality Score.
4. Relationship count and the baseline in use (here, baseline project NBSU-BL1).
5. **Activity table:** WBS bands in shades of blue, with activities underneath.
6. **Gantt chart:** blue = actual, green = remaining, red = critical, yellow = baseline. Diamonds are milestones.
7. The **data date** line (13-Nov-26).

Getting around

- Click **–** or **+** on a WBS band (or double-click the band) to collapse or expand it. **+ All** and **– All** do the whole schedule.
- Type in **Search** to filter by Activity ID or name.
- Drag the grey bar between the table and the chart to give either side more room. Drag a column header edge to resize a column.
- Hover a relationship line to see the predecessor, successor, type and lag.

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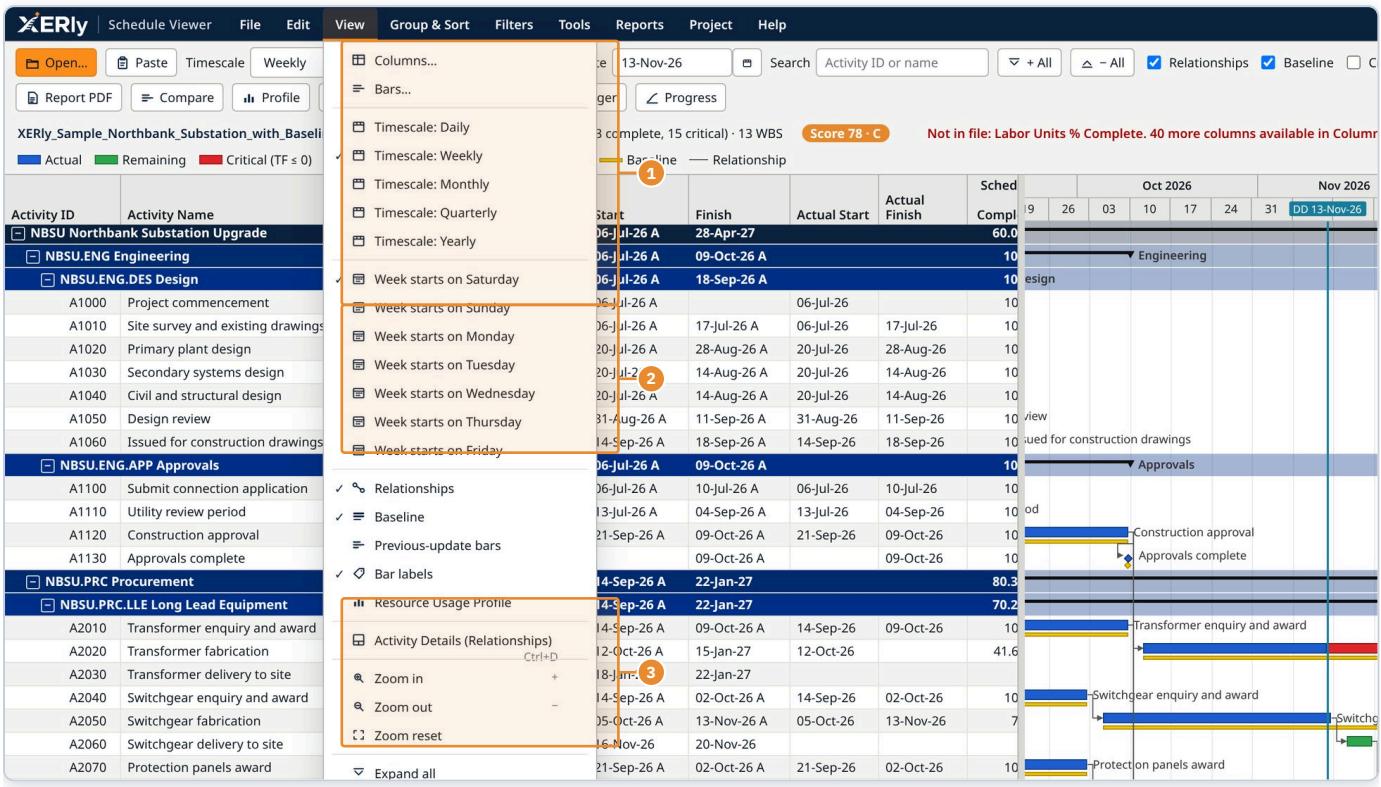
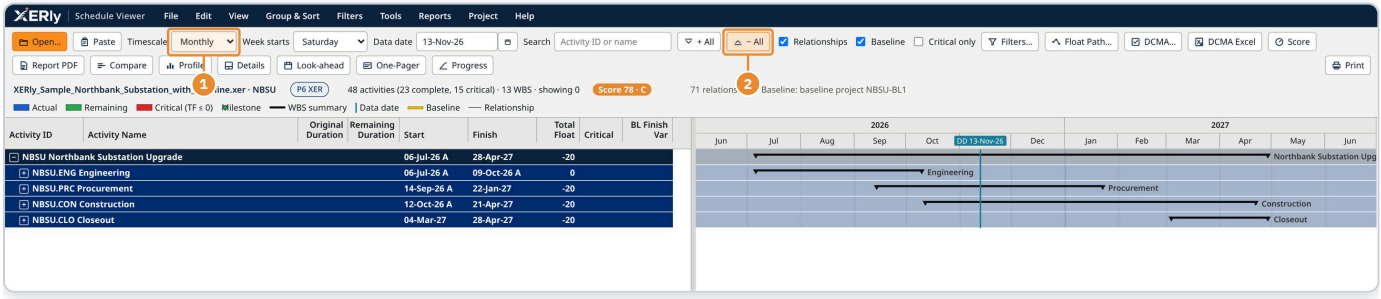
Step 6: Change the timescale and zoom

Use the **Timescale** box on the toolbar or the **View** menu to switch between Daily, Weekly, Monthly, Quarterly and Yearly.



The View menu.

1. Timescale and **Week starts on**. The week start sets the weekly ticks. The default is Saturday.
2. Show or hide **Relationships**, **Baseline**, previous-update bars, bar labels and the **Resource Usage Profile**.
3. **Zoom in** (+), **Zoom out** (–), Zoom reset, Expand all and Collapse all.



Monthly timescale with all WBS bands collapsed: a quick summary of the whole project.

1. Timescale set to **Monthly**.
2. **– All** collapses every band to a one-line-per-WBS summary.

> **Tip** Move the data date by typing a new date in the **Data date** box. It only changes the display (the vertical line and reports), not your file.

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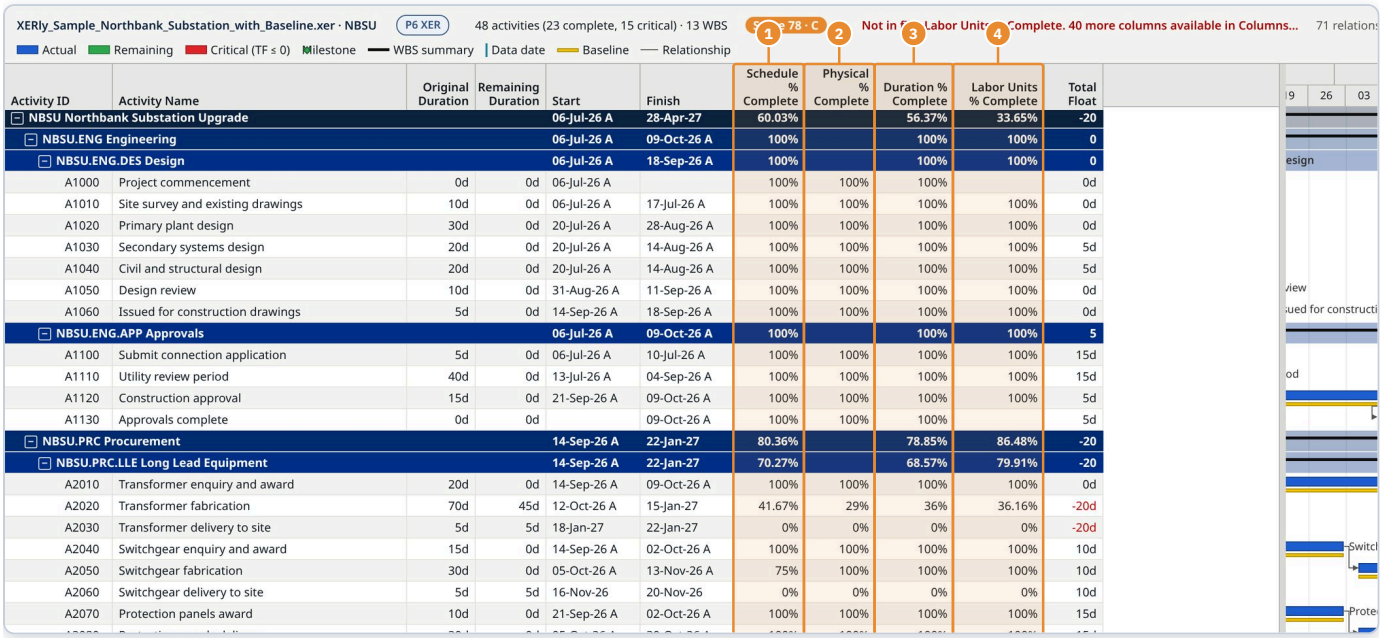
Step 7: Read progress at WBS level

Each WBS band rolls up the activities under it. Add the progress columns to see how far each area has come. WBS rows show **Schedule % Complete**, **Duration % Complete** and **Labor Units % Complete**. **Physical % Complete** is shown on activities only, because Primavera P6 does not roll it up to WBS summaries.



The project band shows Schedule 60.03%, Duration 56.37% and Labor Units 33.65% — the work is behind plan. Physical % is blank on the WBS rows and filled on the activities underneath.

1. **Schedule % Complete**: where the work should be by the data date. Rolled up on WBS bands.
2. **Physical % Complete**: progress as reported, on activities only. WBS cells are left blank.
3. **Duration % Complete**: the share of duration used. Rolled up on WBS bands.
4. **Labor Units % Complete**: actual labour units against the at-completion units, rolled up on WBS bands. XERly works this out when the file doesn't have it.

1. Click **View > Columns...**
2. In **Available Options**, pick a column and click the right arrow, or double-click it. Columns from your XER (Free Float, Calendar, Primary Resource, activity codes, UDFs, units and more) are listed automatically.
3. Use the up and down arrows to change the order. Click **OK**. **Default** returns to the standard columns.

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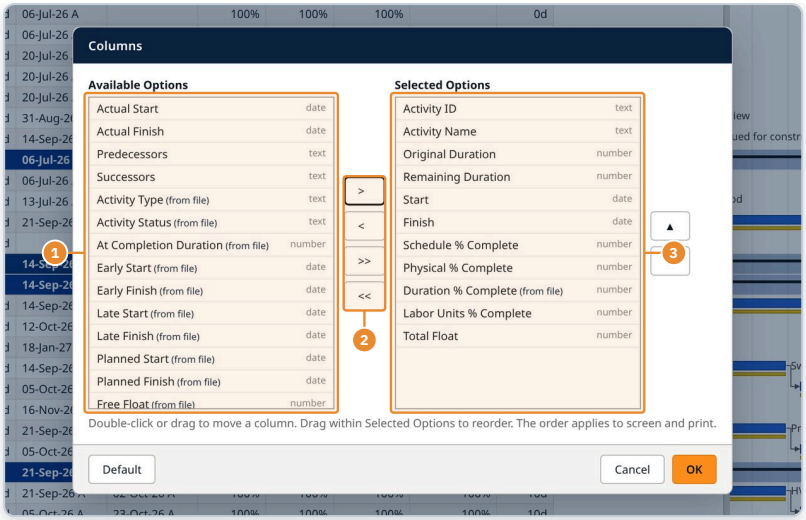

The Columns dialog.

1. Available Options
2. Add and remove columns
3. Selected Options, in display order

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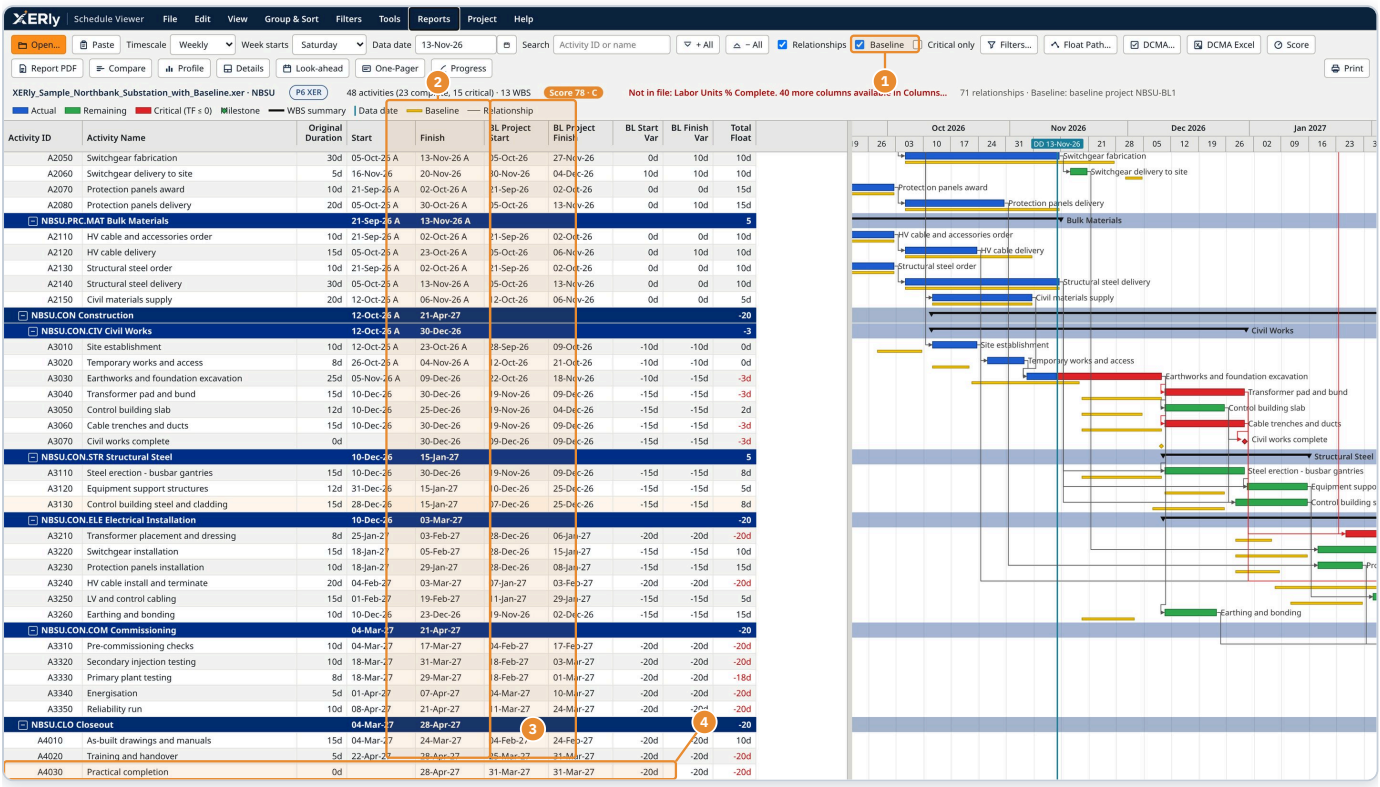
Step 8: Compare against the baseline

With **Baseline** ticked, each activity gets a thin yellow bar under it showing where it sat in the baseline. Add the baseline date and variance columns to see the slippage in numbers.



Baseline columns and bars, scrolled to the Closeout WBS. Yellow bars to the left of the red and green bars show slippage.

1. Turn the **Baseline** bars on or off. The info bar shows the baseline in use: project **NBSU-BL1**.
2. **BL Project Start** and **BL Project Finish**.
3. **BL Start Var** and **BL Finish Var** in working days. Negative means behind baseline.
4. **A4030 Practical completion**: baseline finish 31-Mar-27, forecast 28-Apr-27, BL Finish Var −20d.

Example from the sample

A4030 Practical completion had a baseline finish of 31-Mar-27. It now forecasts 28-Apr-27: 28 days late, or −20 working days in BL Finish Var. Sort or filter on BL Finish Var to find the activities that slipped most.

> **Tip** To compare two updates (not the baseline), use **File > Compare with previous update...** (Step 17).

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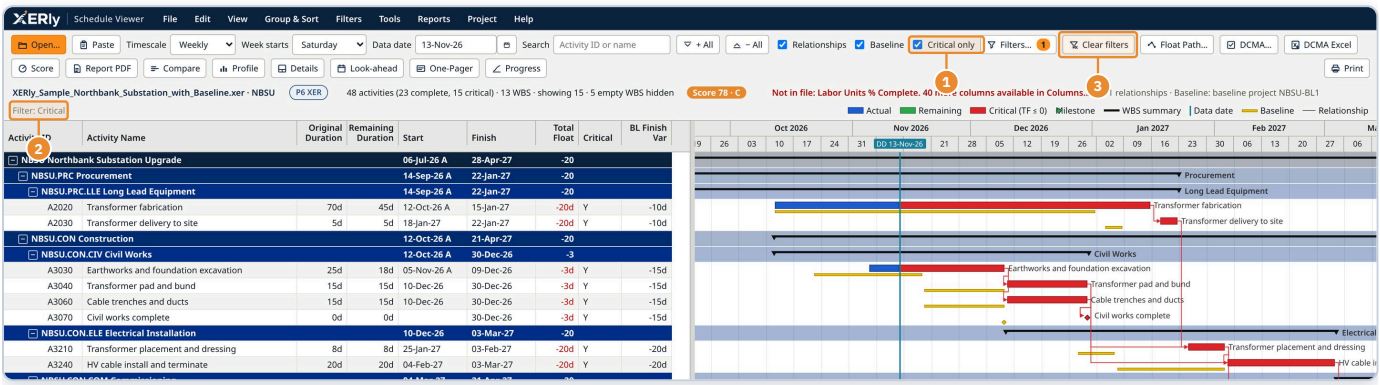
Step 9: Focus on the critical path

Critical activities are drawn in red. By default critical means Total Float of zero or less. To use the Longest Path instead, choose **Tools > Critical definition...**

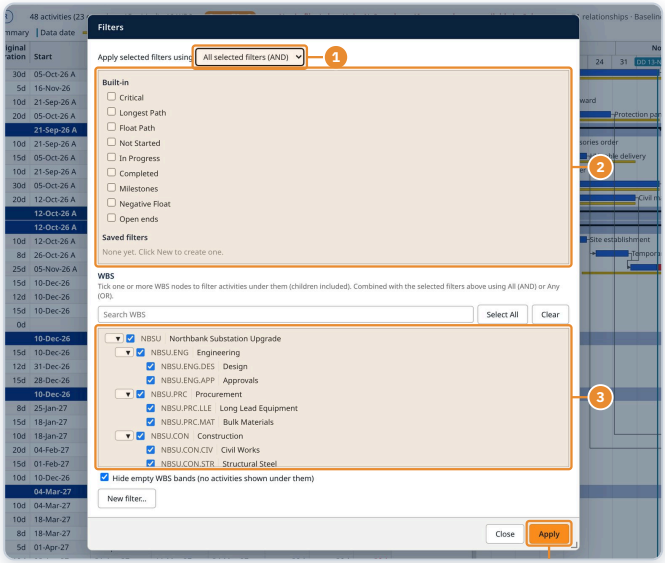


Critical only: the transformer, earthworks and commissioning chain drives the finish date.

1. Tick **Critical only** to hide everything that isn't critical.
2. A filter badge reminds you that a filter is on.
3. Click **Clear filters** to show everything again.

Filters

Click **Filters...** on the toolbar for more. Built-in filters include Critical, Longest Path, Float Path, Not Started, In Progress, Completed, Milestones, Negative Float and Open ends. You can combine filters with All or Any logic, build your own with **New filter...**, and tick WBS branches in the tree to show only part of the project.



The Filters dialog.

1. Match **all** selected filters, or **any** of them.
2. Built-in and saved filters.
3. Limit the view to the WBS branches you tick.
4. **Apply**

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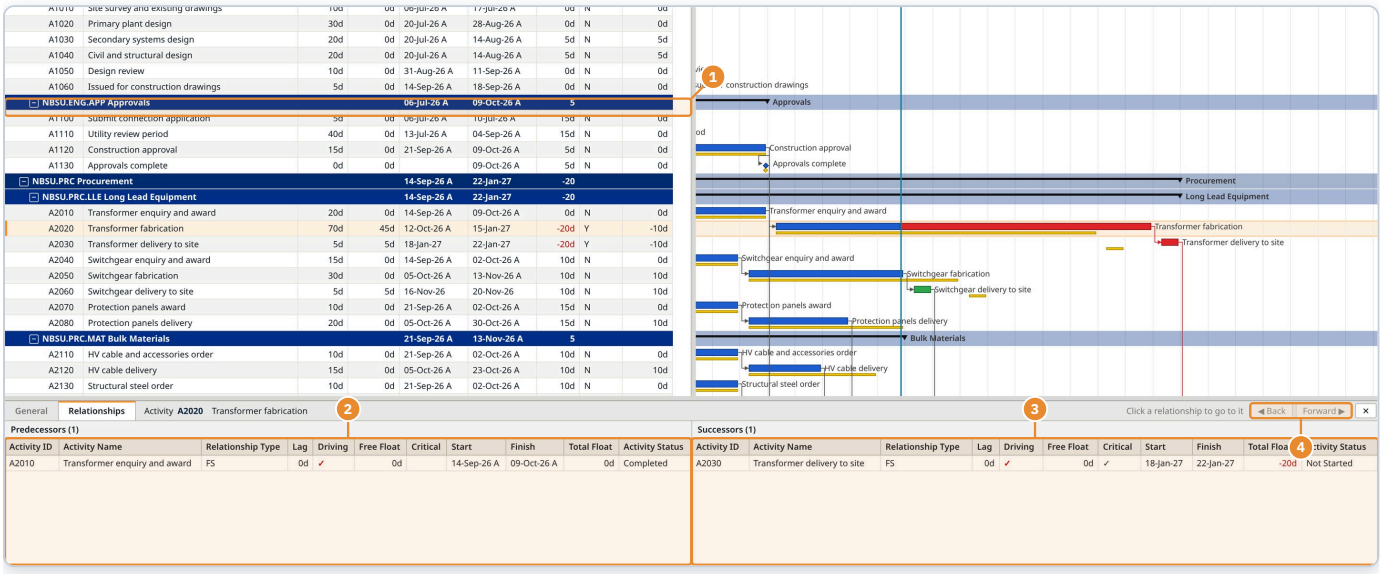
Step 10: Trace logic and float paths

Click any activity, then click **Details** (or press **Ctrl+D**) to see its predecessors and successors. Click a related activity to jump to it. **Back** and **Forward** take you along the path you followed.

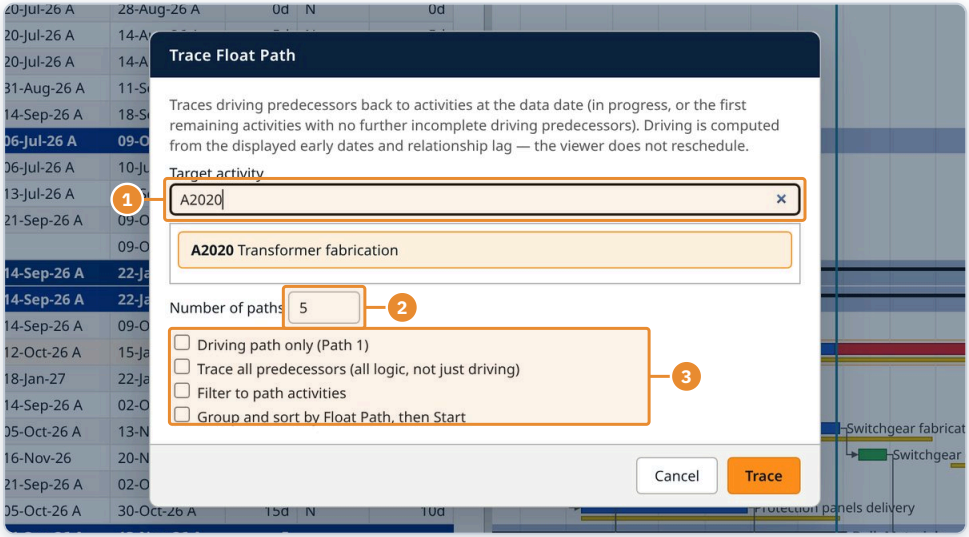


Activity Details for A2020.

1. The selected activity, A2020 Transformer fabrication, is highlighted.
2. **Predecessors**, with relationship type, lag, driving flag and float.
3. **Successors**.
4. **Back** and **Forward** through the activities you visited.

Trace a Float Path

Click **Float Path...** on the toolbar. Pick the target activity (usually a key milestone), how many paths to find, and whether to follow driving logic only. XERly marks Float Path 1, 2, 3 and so on, and can filter and group the schedule by path.



Trace Float Path.

1. Type the target Activity ID or name.
2. The number of paths to trace.
3. Driving relationships only, show all paths, filter, and group by Float Path.

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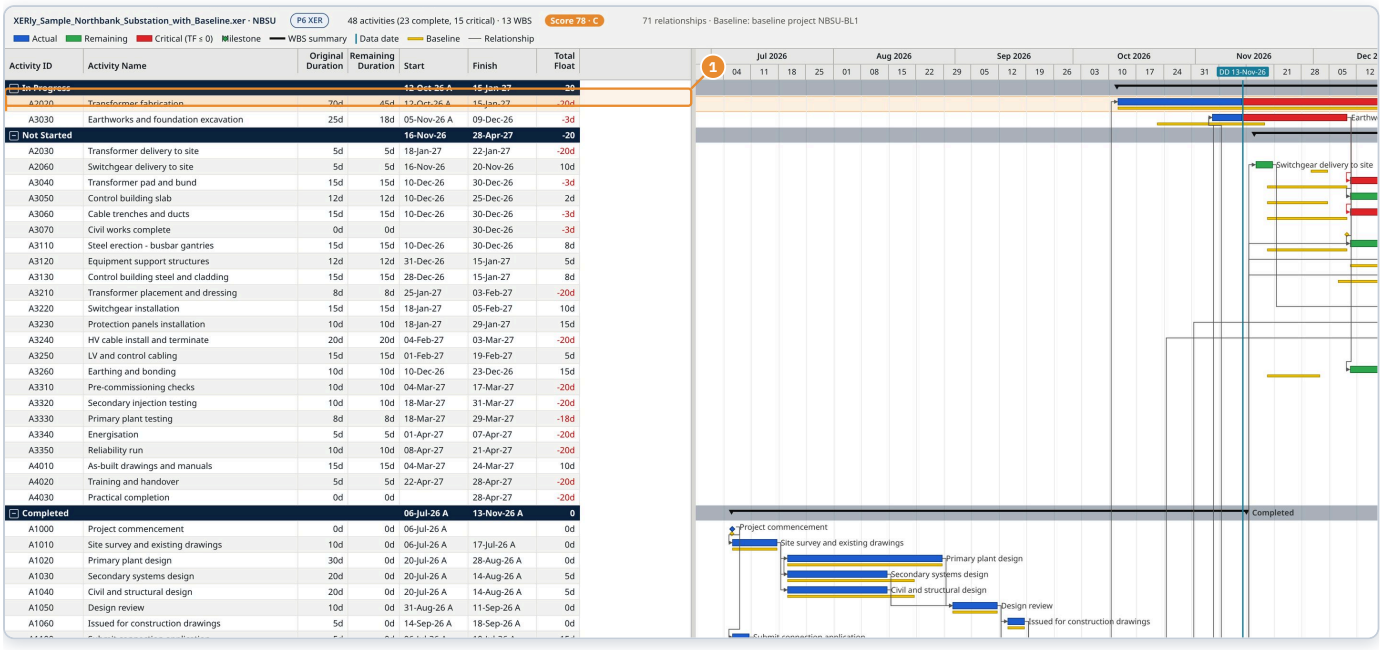
Step 11: Group, sort and save views

Use the **Group & Sort** menu to regroup the schedule: by WBS (the default), as a flat list, by Float Path, Status, Calendar or Resource. Activity codes and other text columns can be used too.



The sample grouped by status.

1 Grouped by **Status**: In Progress, Not Started and Completed.

- **Sort...** sets a multi-level sort, for example Start then Activity ID.
- **Hide empty WBS** hides bands with nothing in them after a filter.
- **Saved Views...** stores your columns, grouping, sorting and filters under a name so you can switch back in one click.

> **Tip** Click a column header to sort. Click again for descending, and a third time to clear. Shift+click adds a second sort level. Like P6, activities sort inside their WBS band.

> **Tip** Layout settings (columns, widths, timescale, page setup) are remembered in this browser. They are not saved into your schedule file.

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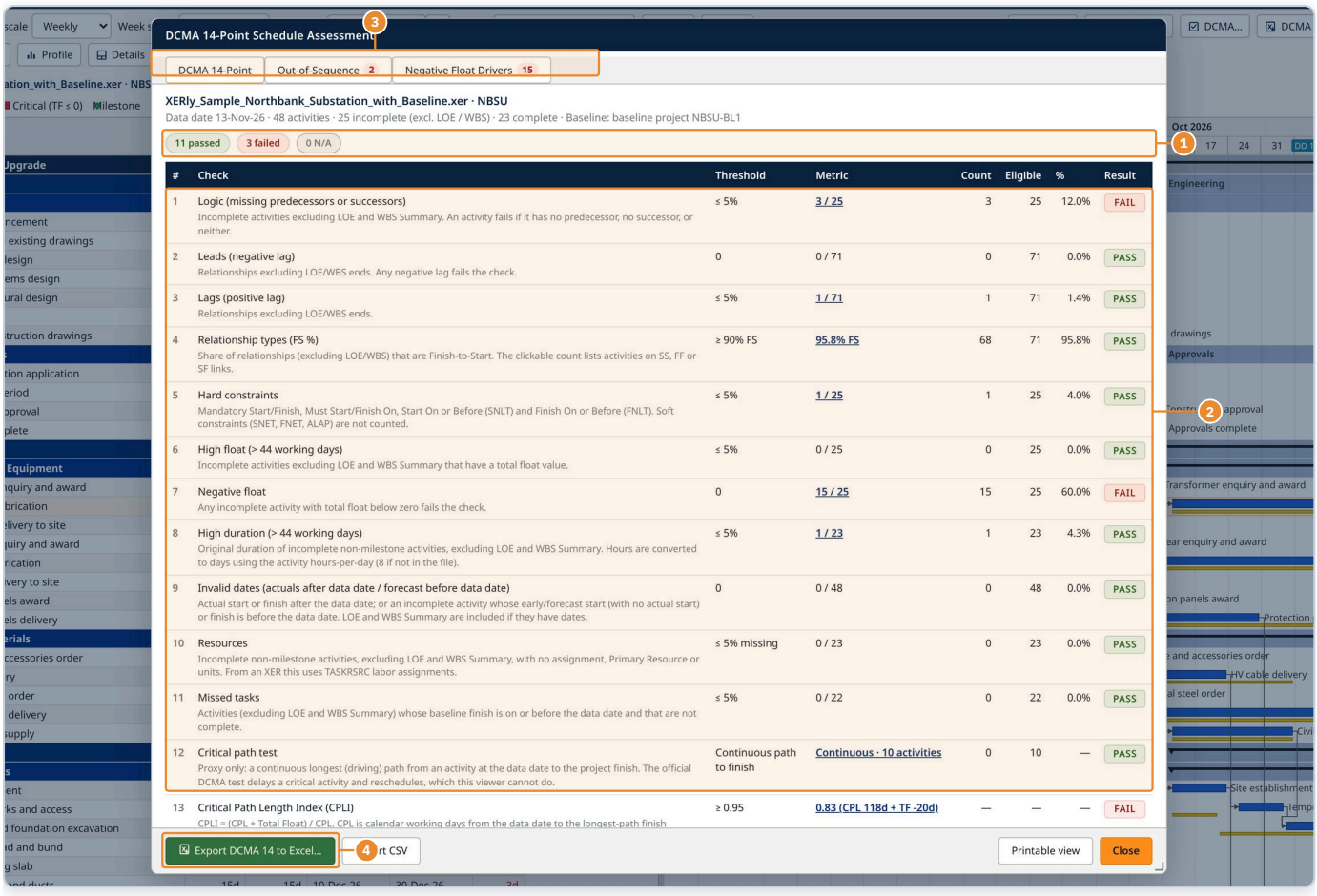
Step 12: Check schedule quality (DCMA 14 and Score)

Click **DCMA...** to run the DCMA 14-Point Assessment. Each check shows the threshold, your result, the activities counted and a pass or fail. Click the blue count to filter the Gantt to those activities.



The DCMA 14-Point Assessment.

1. Summary: how many checks passed and failed.
2. The 14 checks. Click a count to show the matching activities on the Gantt.
3. Extra tabs: **Out-of-Sequence** progress and **Negative Float Drivers**.
4. Export the detailed results to Excel or CSV, or print them.

The **Score** button gives a single Schedule Quality Score out of 100 with a letter grade. The sample scores **78 (C)**. You can switch the scoring profile and edit the thresholds. The score also shows in the info bar.

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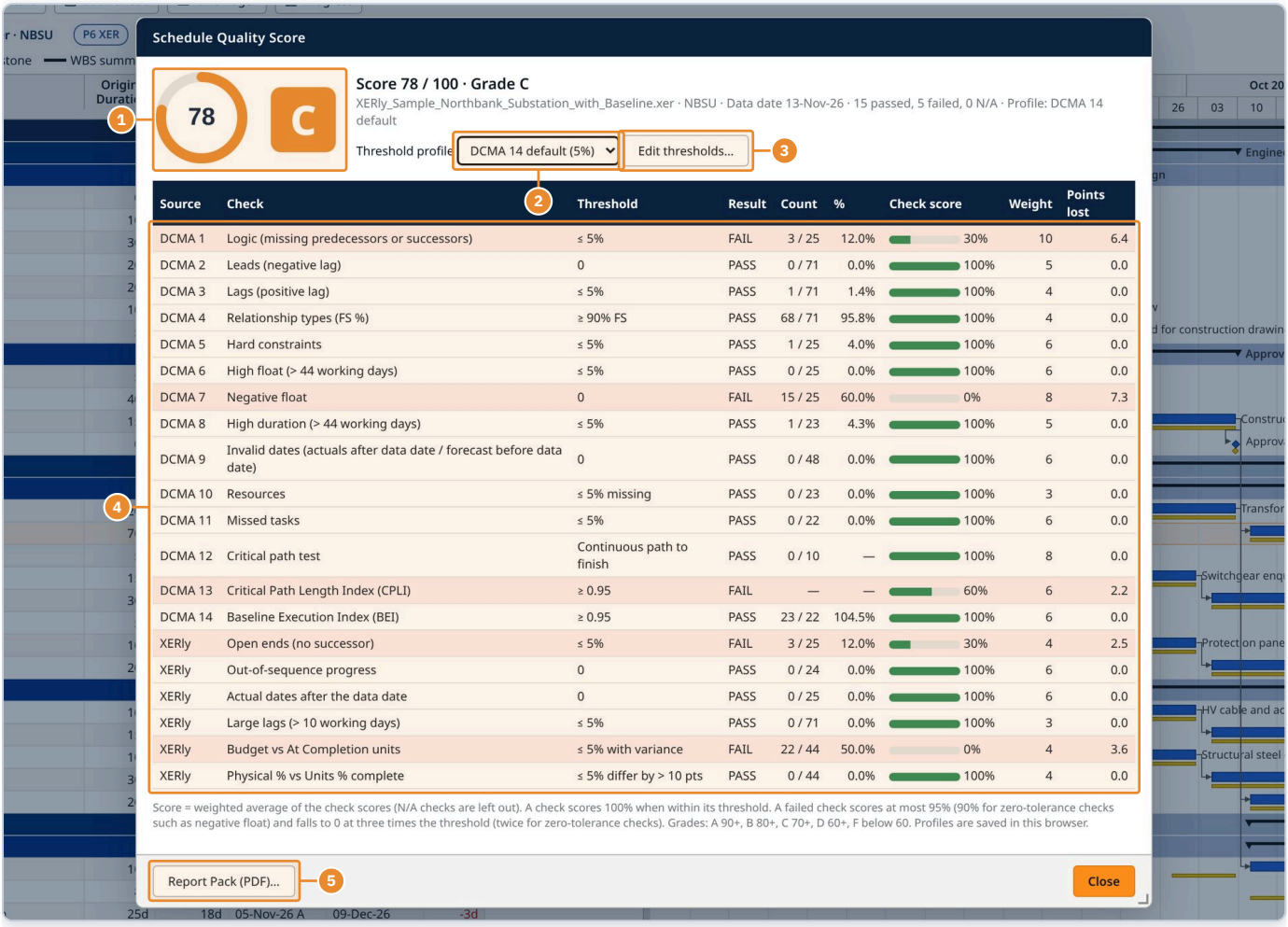
Step 12 (continued): Schedule Quality Score



The Schedule Quality Score.

1. The score and grade.
2. Scoring profile.
3. Edit the thresholds.
4. Each check with its result, the points available and the points earned.
5. Build the Report PDF pack from here.

> **Tip** Use the DCMA check and the Score each week on the new update. A falling score is an early warning that logic or progress needs attention.

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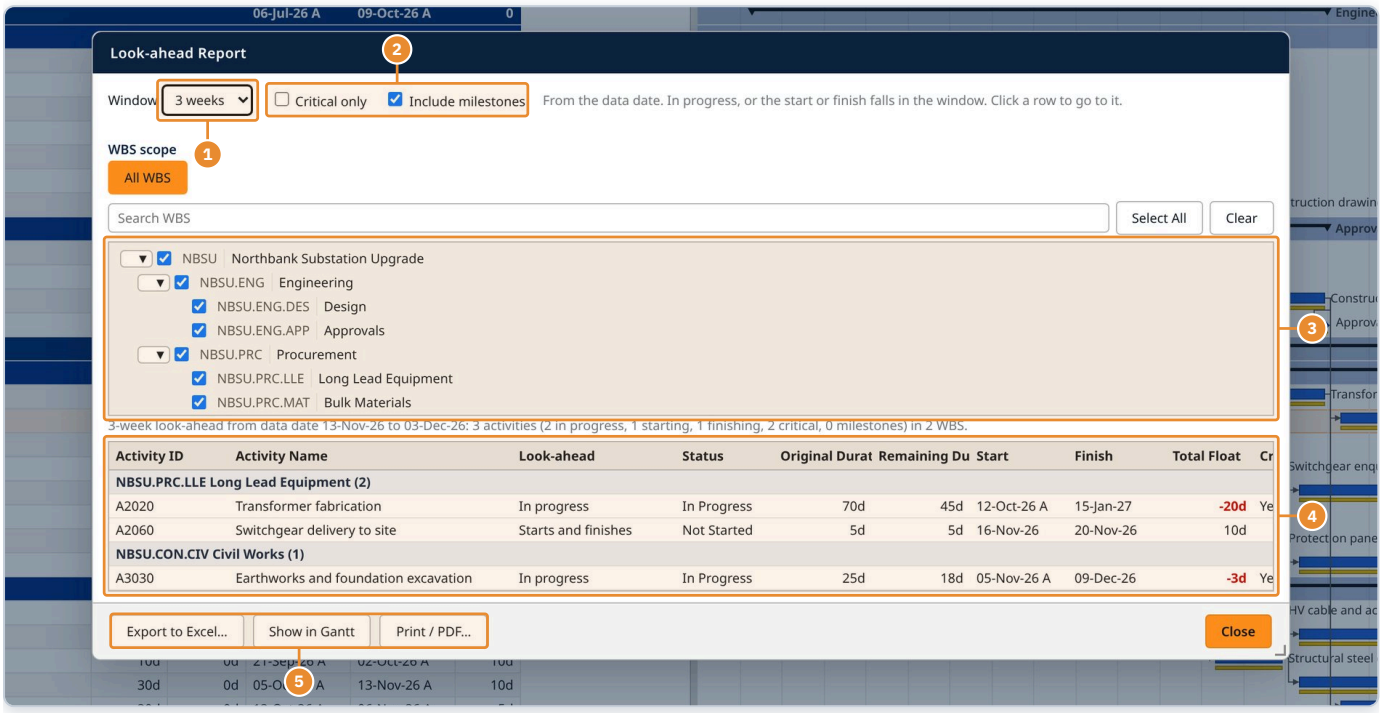
Step 13: Plan the next weeks with the Look-ahead

Click **Look-ahead** to list the work that should happen in the next 2, 3, 4 or 6 weeks from the data date. It includes activities in progress, those due to start, and those due to finish.



A 3-week Look-ahead for the sample.

1. The window: 2, 3, 4 or 6 weeks.
2. Show critical work only, and include milestones.
3. Pick the WBS areas, for example one contractor's scope.
4. The activities in the window.
5. Export to Excel, show the Look-ahead on the Gantt, or print it.

> **Tip** **Show in Gantt** filters the main screen to the look-ahead activities, so you can print them with the bars using your normal Page Setup.

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Step 14: Print the Weekly One-Pager

Click **One-Pager** for a single-page weekly progress report: progress to date, variance against plan with SPI, hours this week, the forecast finish, and a progress S-curve with weekly bars.



The Weekly One-Pager.

1. The paper size. A3 landscape is the default.
2. The logo on the report.
3. The whole project or one WBS area.
4. Headline numbers: 32.2% progress, -3.5% variance (SPI 0.90), 62 h this week, forecast finish 28-Apr-27.
5. **Print / PDF**, or **Excel...** for the numbers.

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Step 15: Progress One-Pager (S-curves)

Click **Progress** for a fuller one-page progress report. It shows planned, earned and forecast S-curves against the baseline, weekly bars, key dates, and a WBS breakdown. Choose the basis (for example labour units) and the WBS level to report on.



The Progress One-Pager.

1. Paper size.
2. What progress is measured on.
3. The WBS scope.
4. A live preview of the page.
5. Excel export, and Print / PDF.

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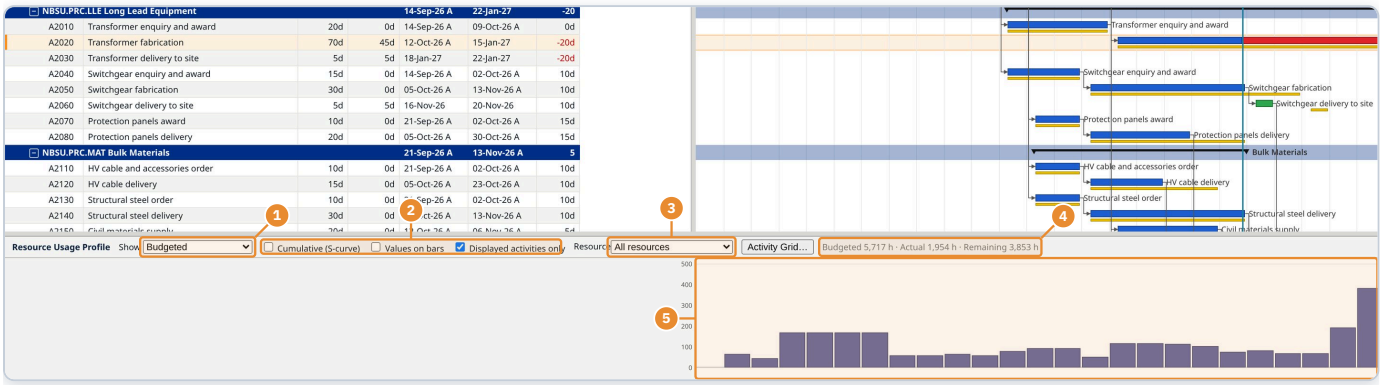
Step 16: Resource Usage Profile

Click **Profile** (or **View > Resource Usage Profile**) to show a histogram under the Gantt. It lines up with the timescale, so you can see when labour peaks.



The Resource Usage Profile under the Gantt.

1. What to plot, for example budgeted units.
2. Cumulative curve, values on bars, and how the units are spread.
3. All resources or one resource.
4. Totals for the profile.
5. Weekly units, lined up with the Gantt above.

> **Tip** Tick **Print histogram** in Page Setup to include the profile on every printed page.

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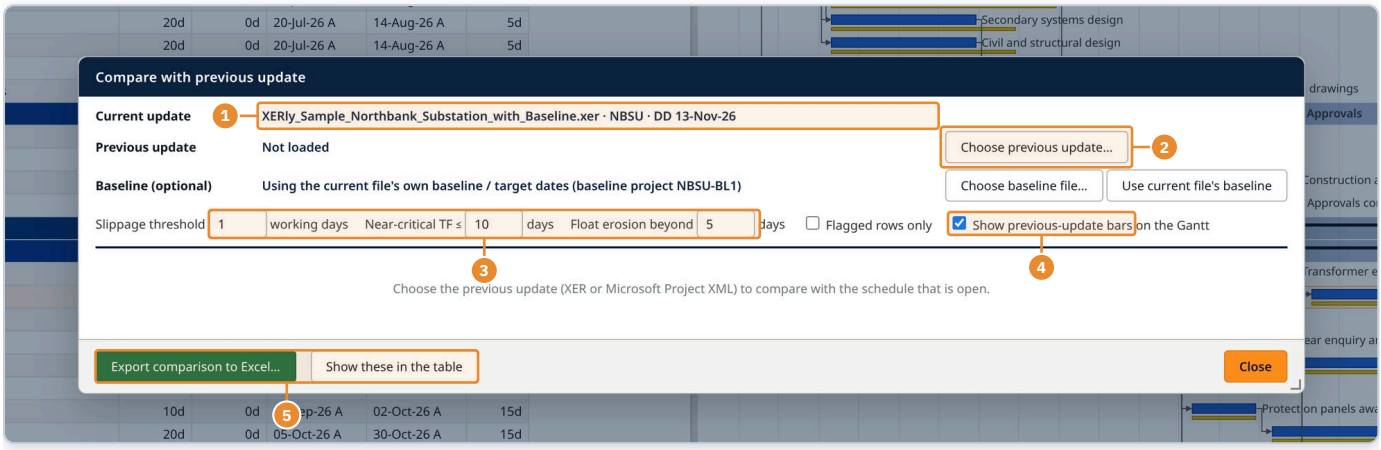
Step 17: Compare with a previous update

Use **Compare** (or **File > Compare with previous update...**) to load last period's XER. XERly matches activities by Activity ID and lists what changed: a summary of the finish movement, added and deleted activities, slippage, critical path changes and float erosion. You can also show the previous update's bars on the Gantt.



Compare with previous update. Load last period's XER to fill in the results.

1. The current update (the file that is open).
2. Choose the previous update file.
3. Thresholds for slippage, near-critical and float erosion, in working days.
4. Show previous-update bars on the Gantt.
5. Export the comparison to Excel, or filter the Gantt to the changes.

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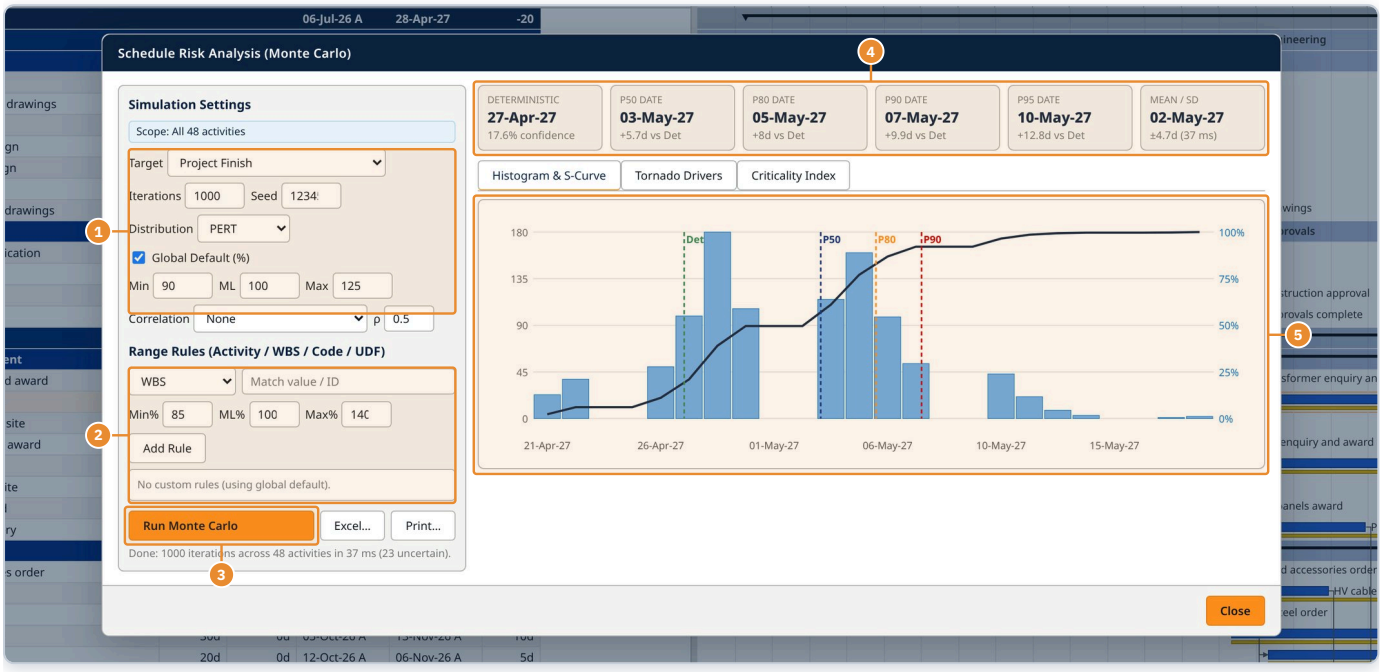
Step 18: Schedule Risk Analysis

Tools > Schedule Risk Analysis (SRA)... runs a Monte Carlo simulation on the remaining durations and shows the chance of meeting the finish date. It reports P50, P80 and P90 dates, a histogram with an S-curve, a tornado chart of the activities that drive risk, and a criticality index.



Schedule Risk Analysis on the sample.

1. Target activity, iterations, distribution, and a global min / most likely / max range.
2. Range rules for an activity, WBS, code or UDF, for example a wider range on long-lead procurement.
3. **Run Monte Carlo**
4. The deterministic date with the P50, P80 and P90 dates.
5. Histogram and S-curve. Tornado and criticality views are on the other tabs.

> **Tip** Use the P80 date when you talk about a date with a reasonable level of confidence. The deterministic date from the schedule is often closer to P20 to P50.

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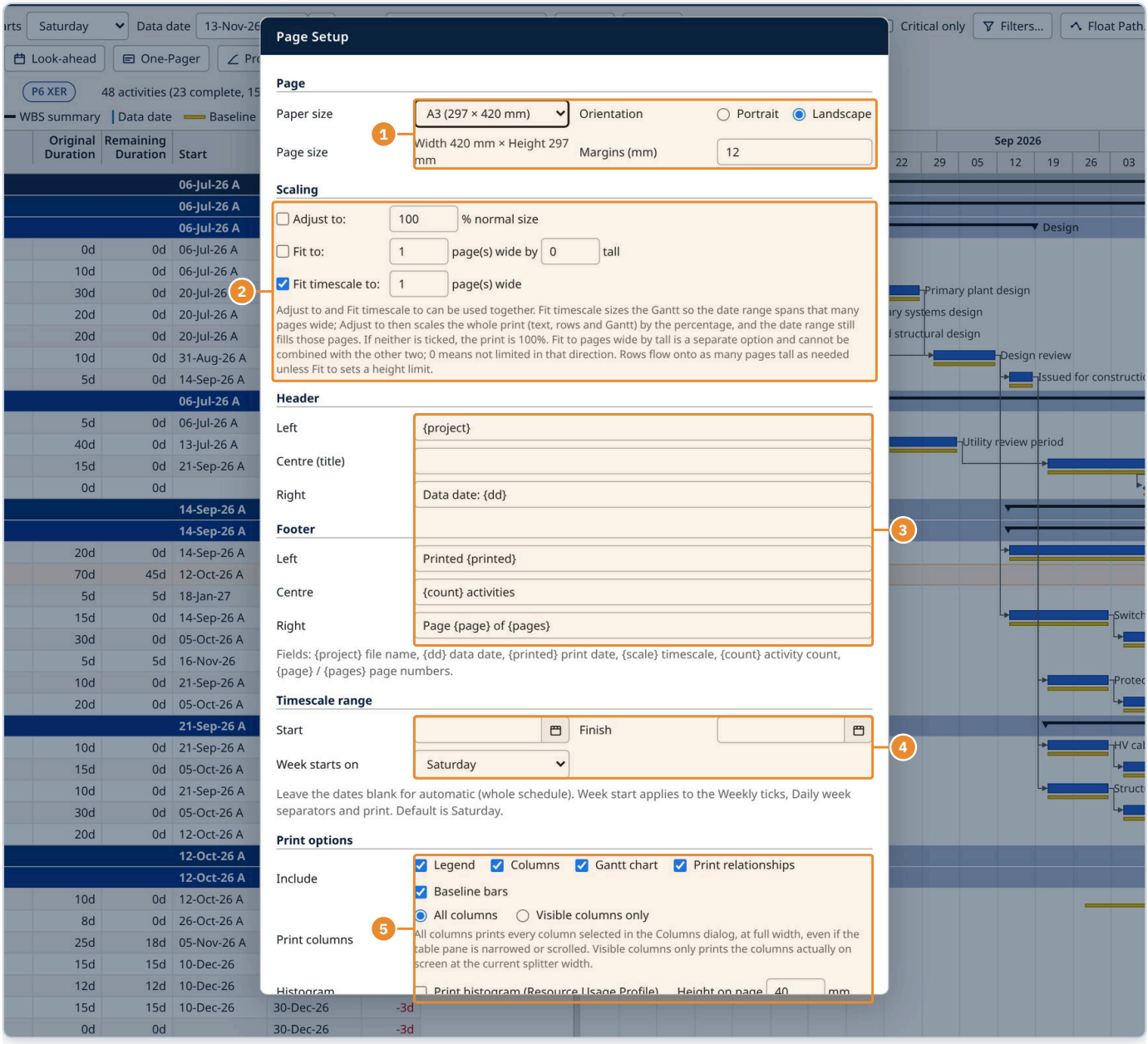
Step 19: Print and save as PDF

Set up the printout once, check it in Print Preview, then print or save as PDF.



Page Setup.

1. Paper size (A4 to A1, Letter, Tabloid), orientation and margins.
2. Scaling: Adjust to %, Fit to pages wide by tall, or **Fit timescale to** N pages wide (the default).
3. Header and footer text. Fields such as {{project}}, {{dd}}, {{page}} and {{pages}} are filled in.
4. Timescale range and week start for the printout.
5. What to include: legend, columns, Gantt, relationships, baseline, the histogram, and all or visible columns.

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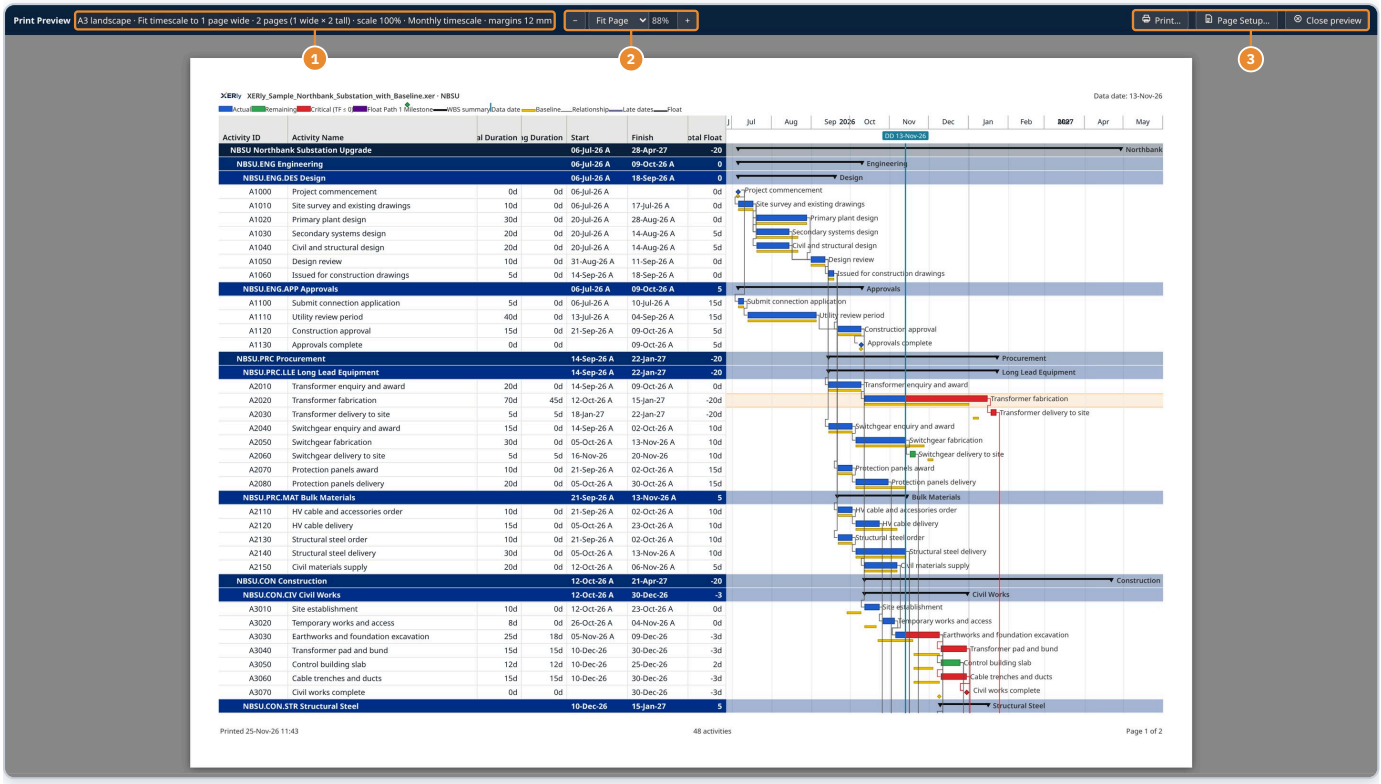
Step 19 (continued): Print Preview



Print Preview: an A3 landscape print fitted to one page wide.

1. Paper, scaling, page count and timescale used.
2. Zoom the preview.
3. **Print...**, **Page Setup...** and **Close preview**.

Make a PDF

1. Click **Print...** (or press **Ctrl+P**).
2. In the browser's print window, set **Destination** to **Save as PDF**.
3. Keep the paper size from Page Setup and turn on **Background graphics** so the bars and bands print in colour.
4. Click **Save**.

Report PDF on the toolbar builds a report pack in one click (Quality Score, summary, top issues and Look-ahead) and opens the print window, ready to save as PDF. Headers, footers and "Page X of Y" are added on every page.

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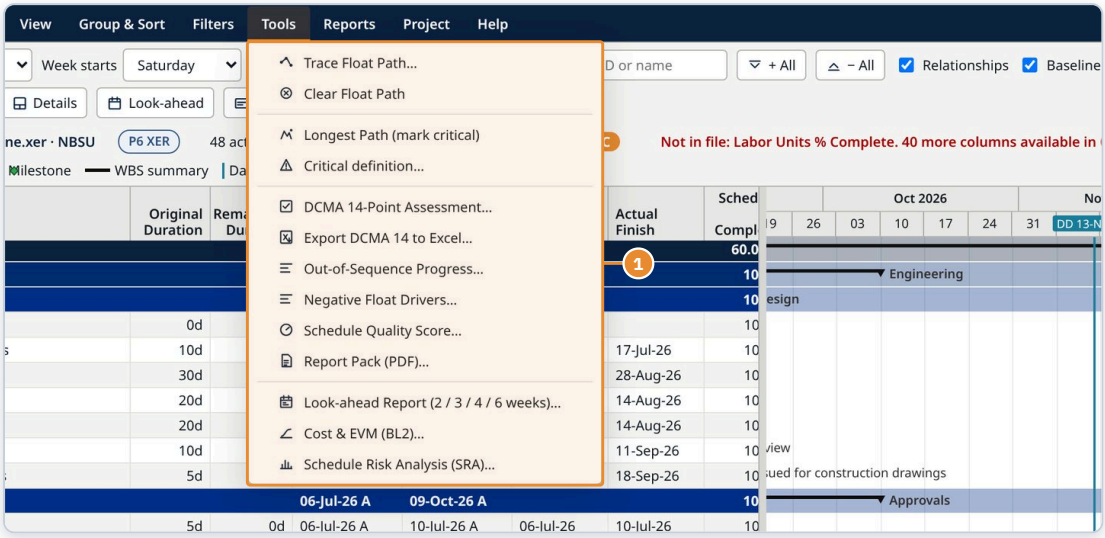
More tools

These are on the **Tools** and **Reports** menus.



The Tools menu.

1. The Tools menu: float paths, critical definition, quality checks, report pack, Look-ahead, cost/EVM and risk analysis.

- **Out-of-Sequence Progress...** lists activities that started or finished before their logic allowed.
- **Negative Float Drivers...** traces back from a negative-float activity through its driving predecessors to find the root cause.
- **Longest Path (mark critical)** and **Critical definition...** switch between Total Float and Longest Path.
- **Export DCMA 14 to Excel...** gives a detailed workbook of every check.
- **Cost & EVM (BL2)...** gives CPI, SPI and EAC with S-curves, using a second baseline loaded from another XER.
- **Time-Phased Period Grid** shows hours by period next to the resource profile.
- **File > Export to P6 XER...** turns an open Microsoft Project XML into an XER that you can import into P6.
- **Edit > User Preferences...** sets the time units, number format and date format.

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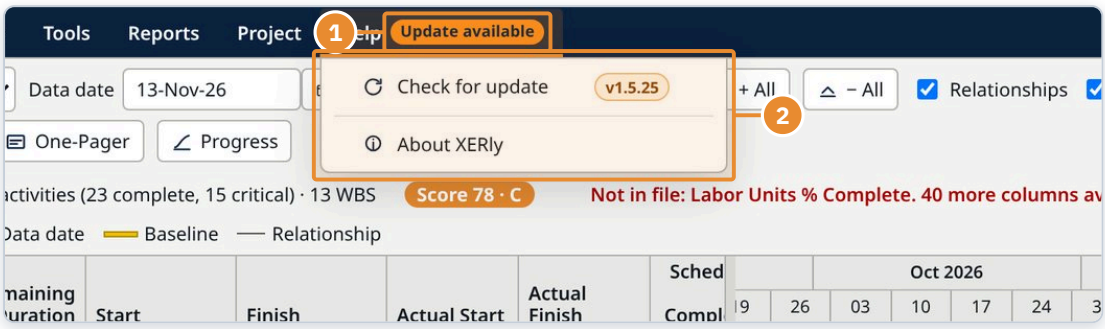
Step 20: Check for updates

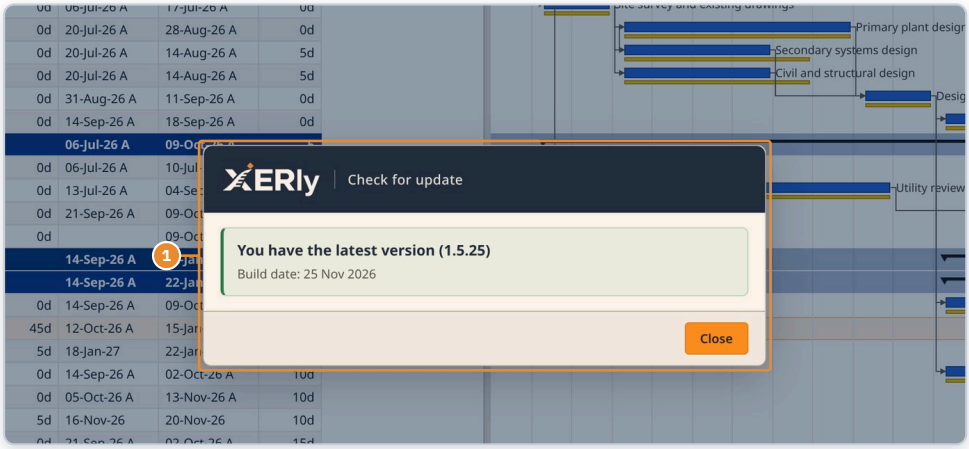
From v1.5.24, **Help > Check for update** looks up a small version file on xerly.com.au. XERly also checks quietly about once a day. If a newer version is out, an **Update available** badge appears on the Help menu.



The Help menu when a newer version has been found.

1. The **Update available** badge on the Help menu.
2. **Check for update**, with the new version number on the right.

Click **Check for update**. If you are already on the current version, you see a short confirmation.



Help > Check for update when no newer file is needed.

1. This copy of v1.5.25 reports that it is the latest version.

When a newer version is published, the dialog lists the version, the change notes, and how to replace your file. Your existing licence key keeps working — you do not need a new key or a new Machine Code.

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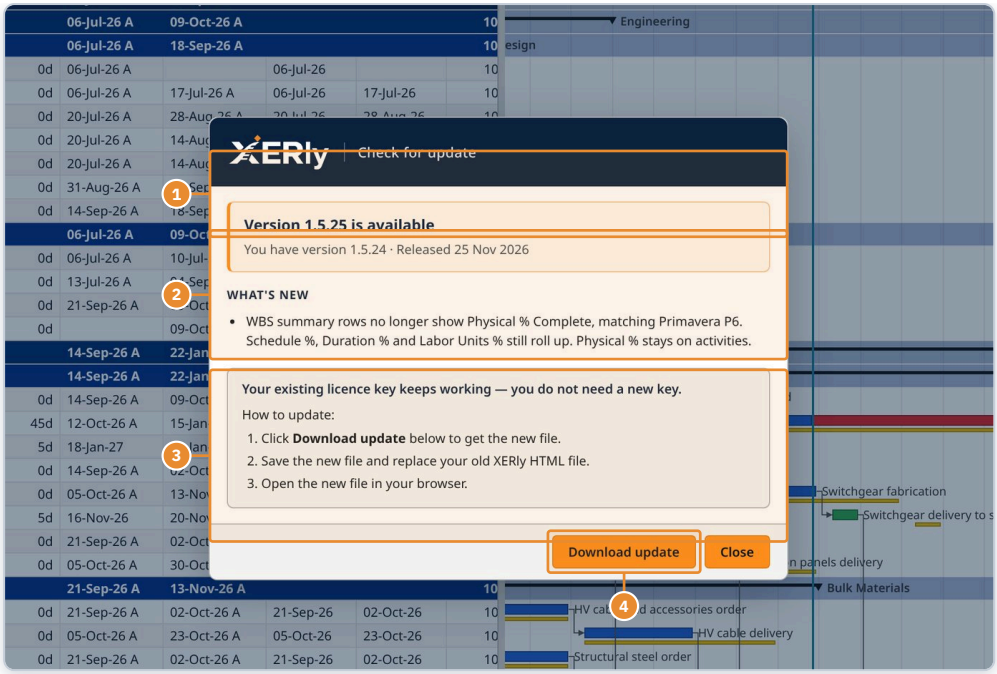

The update dialog when a newer version is available.

1. The new version and the one you have. This capture shows how v1.5.24 is told that v1.5.25 is available.
2. What's new. In v1.5.25, WBS summary rows no longer show Physical % Complete, matching P6. Schedule %, Duration % and Labor Units % still roll up. Physical % stays on activities.
3. Your existing licence key keeps working. Download the new file, save it over your old HTML file, and open the new file in your browser.
4. **Download update** opens **xerly.com.au/download**.

> **Tip** XERly cannot overwrite the file on your PC for you. The browser is not allowed to replace a local HTML file automatically. You download the new copy and open it yourself.

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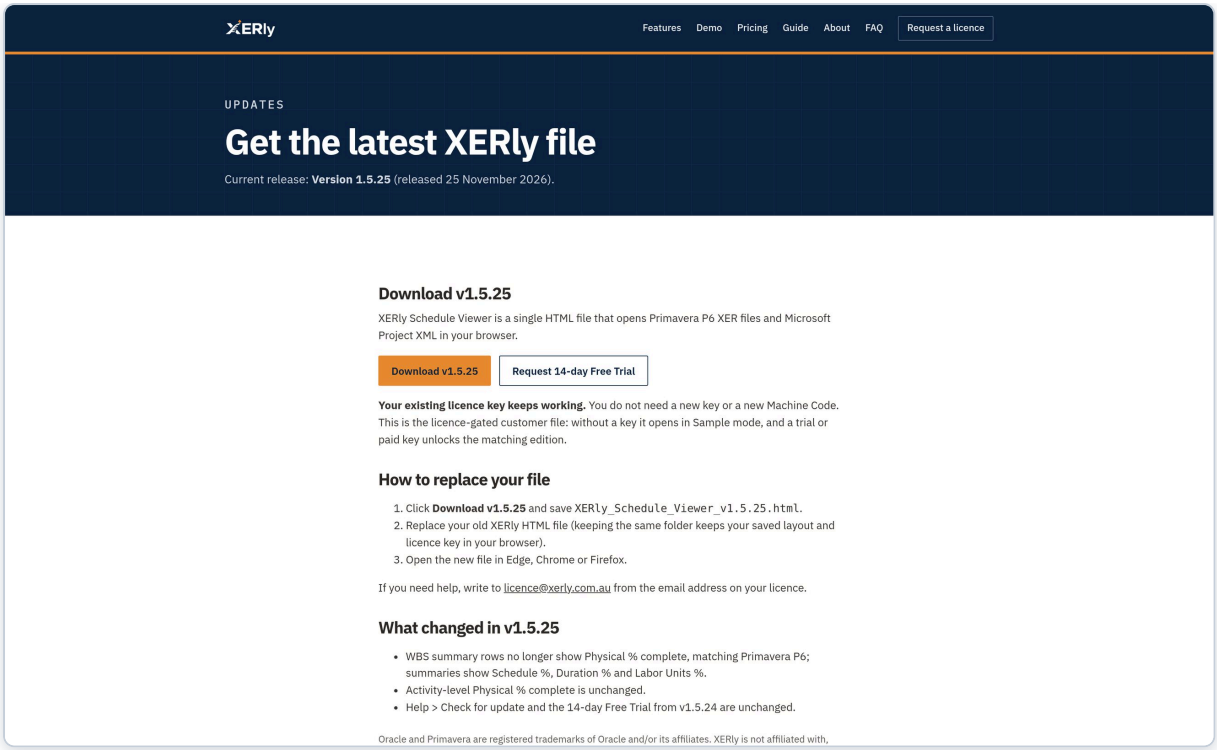

*The download page at xerly.com.au/download. Click **Download v1.5.25**, replace your old XERly HTML file, and keep your licence key. Open the new file in the same browser.*

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Troubleshooting and FAQ

The file opens as text, or in the wrong program.

Right-click the XERly .html file, choose **Open with**, and pick Google Chrome or Microsoft Edge. To make it the default, choose **Choose another app** and tick **Always use this app**.

Can I open it straight from an email or Teams?

Save the file to your PC first (for example to Documents), then open it from there. Opening it from a temporary download folder can change the browser's storage and lose your key.

I can only see the Northbank sample.

You are in Sample mode. That happens if you opened the customer file without a key, or if a 14-day trial has ended. Download the trial from **xerly.com.au** if you have not started one, or paste a paid licence key to keep opening your own schedules.

How do I get the 14-day free trial?

Go to **xerly.com.au** and click **Start free trial**. Enter your name, company and email. The trial file downloads straight away. You don't need a credit card, a Machine Code or a key. Your 14 days start the first time you open the file.

What happens when the 14-day trial ends?

The trial file returns to Sample mode: only the built-in Northbank sample can be opened, and printing is turned off. Enter a paid licence key to keep using your own schedules.

My key says it is not valid.

Paste the whole key that starts with XRLY1, with no extra spaces, and don't paste the Machine Code. A licence key only works on the computer and browser whose Machine Code it was made for. Check that your PC date and time are correct.

My licence stopped working after I cleared my browser.

Clearing site data, or switching browser or computer, changes the Machine Code. Send the new Machine Code to **licence@xerly.com.au**.

Is my schedule uploaded anywhere?

No. XERly reads the file on your computer. There is no server, account or tracking. Only viewer settings (such as columns and page setup) are kept in your browser.

I can't see the baseline bars.

Tick **Baseline** on the toolbar. The XER needs a baseline project, or planned (target) dates. The info bar shows which baseline is in use.

The dates differ slightly from P6.

XERly shows the dates in the file and doesn't reschedule. Float Path, Longest Path and driving logic are worked out by XERly, and can differ on complex calendars or constraints. Schedule the project (F9) in P6 before you export.

The printout is too small or runs over many pages.

In Page Setup, use **Fit timescale to 1 page wide**, pick a larger paper size such as A3, or choose fewer columns. Check it in Print Preview before you print.

Print and Report PDF don't do anything.

Printing is off in Sample mode. Open the trial file, or activate a licence key, first.

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Need help?

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